

# 2026 COACH COMMUNICATION CHECKLIST

What to communicate to your team, and when

## ✓ **INTRODUCTIONS** When: soon after rosters are published!

Parents will receive a notification when rosters and practice schedules are published, and they'll be anxious to hear from you! Be sure to send a message to your Team introducing the Coaches and confirming practice times and locations. Other things to consider including:

- How will you be communicating with the Team, and what's the best method to contact you?
- How would you like to be notified if a Player can't attend practice or game?
- Would you like help from Parents during practices? (We recommend it!)
- Equipment expectations (see below)
- Important dates for the season. We'll be publishing the game schedule early in April and they'll find that on your Team page!

## ✓ **EQUIPMENT** When: include in your intro message

Remind your team that the only equipment Players need is a mitt and baseball/softball pants for games. Your equipment bag will include helmets, bats, catcher's gear and balls. Players may bring their own helmets or bats if they'd like, but its not necessary. Bats must comply with KBSL's bat rules, found on the Rules page of our website. Cleats are not required, but if Players choose to wear them, they may not be metal.

## ✓ **KEY DATES** When: around the time of your first few practices

Make sure to share these dates with your Team! We'll send more details about all of this as the season goes on.

- Field Day - May 2- 9am - The more the merrier - we'd love Parents to come out and help!
- Opening Day - May 9 - Parade line up at 7:30am, picture and game schedules will be published soon!
- Closing Day/All Star Games - June 20 - This will be the last game for E and D Divisions and All Star Games for A, B & C Divisions
- KBSL Night at the Whitecaps - June 21 - You'll get order forms with your uniforms prior to Opening Day
- Tournament (A, B & C Divisions) - June 22- June 26 (TENTATIVE) - All A, B & C Teams will play in the Tournament. The official Tournament Schedule will be published with the game schedule in early April.

## ✓ **OPENING DAY** When: a week or so before Opening Day

All Coaches and Parents will receive email reminders about the Opening Day schedule of events, but its a good idea to check in about a week before and make sure everyone knows where to be and when!

## ✓ **PARENT PARTICIPATION** When: anytime you need!

You give a lot of your time by coaching, so please don't be afraid to ask your Team's Parents for help! Here are a few common ways that Parents support their coaches:

- Extra hands at practice. There are never too many Coaches at practice!
- Providing Treat Tickets or snacks. Many Teams ask Parents to take turns providing Treat Tickets for the Players at each game. Treat Tickets can be purchased and redeemed at the Concession Stand for \$1 each and while providing Treat Tickets is not required, its a fun KBSL tradition!
- Keeping score or tracking pitch counts (boys A, B & C only) during games.